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| **جامعة الكويت**  **نائب مدير الجامعة للشئون العلمية** | **استمارة تعيين عضو هيئة تدريس**  **Faculty Member Appointment Form** | **Kuwait University**  **Vice President for Academic Affairs** |

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| **معلومات شخصية Personal Data** |
| **اسم المرشح: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name: \_\_**  **الجنسية: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ :Nationality**  **تاريخ الميلاد: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth:**  **القسم:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department:**  **الكلية: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ College:**  **التخصص: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Field of Specialization:**  **التعيين: Appointment:**  **الكويتيين Kuwaitis الإعارة Secondment تعاقد شخصي Contract**    **الدرجة الاكاديمية: Academic Rank:**  **أستاذ مساعد Assistant Prof. أستاذ مشارك Associate Prof.**  **أستاذ Professor أستاذ زائر Visiting Professor**  **المرفقات المطلوبة من المرشح:**  **Required Documents:**    **السيرة الذاتية C.V. طلب شغل وظيفة Application Form**  **الشهادات العلمية Academic Degrees شهادات الخبرة Professional Experience**    **قائمة بالأبحاث المعتمدة Publications List of Refereed** |
| |  | | --- | | **الدرجات العلمية Academic Degrees** | | **البكالوريوس: B.S./B.A. :**  **الجامعة : .............................................................................................................................................................. University:**  **التاريخ : ..........................................................................................................................................................................Year:**  **الكلية/ القسم:............................................................................................................................................. College/Department:**  **التخصص: .....................................................................................................................................................................Major:** | | **الماجستير: Master:**  **الجامعة : ................................................................................................................................................................ University:**  **التاريخ : ............................................................................................................................................................. Year:…………..**  **الكلية/ القسم: ............................................................................................................................................-College/Department:**  **التخصص: ................................................................................................................................................................... : Major** | | **الدكتوراه / البورد المهني:Ph.D. / Boards:**  **الجامعة : ................................................................................................................................................................ University:**  **التاريخ : ............................................................................................................................................................. Year:…………..**  **الكلية/ القسم: ............................................................................................................................................-College/Department:**  **التخصص: ....................................................................................................................................................,,...............**  **Major**    **ملاحظات: ............................................................................................................................ Notes:** |        |  |  |  |  | | --- | --- | --- | --- | | **التدرج الوظيفي Career History** | | | | | **المسمى الوظيفي**  **Position / Job Title** | **جهة العمل**  **Work Place** | **من**  **From** | **الى**  **To** | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |

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| **التوصيات Recommendations**     |  | | --- | | **القسم العلمي Academic Department** | | **اللقب العلمي المقترح: . .Proposed Academic Rank:**        أستاذ مساعد Assistant Prof. أستاذ مشارك Associate Prof. أستاذ Professor    أستاذ زائر ( أستاذ مشارك ) Visiting Prof. ( Associate Prof. ) أستاذ زائر ( أستاذ) Visiting Prof. ( Prof. )    **مدة العقد أو الإعارة: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Duration of Contract: اعتبارا من: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Starting date:**  **مبررات الترشيح: Justification for the nomination:**  **----------------------------------------------------------------------------------------------------------------------------------------------------------------**  **----------------------------------------------------------------------------------------------------------------------------------------------------------------**  **----------------------------------------------------------------------------------------------------------------------------------------------------------------**  **----------------------------------------------------------------------------------------------------------------------------------------------------------------**  **----------------------------------------------------------------------------------------------------------------------------------------------------------------**  **----------------------------------------------------------------------------------------------------------------------------------------------------------------**  **----------------------------------------------------------------------------------------------------------------------------------------------------------------**  **توقيع رئيس القسم: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chair's Signature: التاريخ: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:**  **المرفقات المطلوبة من القسم العلمي: Required Attachments:**    محضر لجنة التعيينات و الترقيات Minutes of Committee Meeting    العبء التدريسي لأعضاء هيئة التدريس Faculty Member Teaching Load    عدد المبعوثين Number of Scholarship Students |  |  | | --- | | **الكلية College** | | **توصيـة لجنة التعيينات والترقيات بالكلية: Recommendation of College Appointment and Promotion Committee:**  **---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------**  **توقيع رئيس لجنة التعيينات:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Signature:** **التاريخ:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date:**  المرفقات المطلوبة من الكلية: Required Attachments:  **محضر اللجنة الاستشارية للتعيينات والترقيات بالكلية** Minutes of Committee Meeting | | **توصية عميد الكلية: Recommendation of the Dean: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **التوقيع:------------------------------------------- Signature: التاريخ: Date: -------- -----------------------------------** |  |  | | --- | | **الجامعة University** | | **توصية نائب مدير الجامعة للشئون العلمية: Recommendation of the Vice President for Academic Affairs :**    **-------------------------------------------------------------------------------------------------------------------------------------------------**  **-------------------------------------------------------------------------------------------------------------------------------------------------**  **---------------------------------------------------------------------------------------------------------------------------------------------------------------**  **التوقيع:------------------------------------------- Signature: التاريخ: Date: -------- -----------------------------------** | | **قرار مدير الجامعة: President’s Decision:**  **-------------------------------------------------------------------------------------------------------------------------------------------------**  **----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------**  **التوقيع :------------------------------------------- Signature: التاريخ: Date: -------- -----------------------------------** | |